

Arts and Sciences
Non-Tenure/Tenure Track Faculty and Non- Faculty Appointments

I. Appointee Information

1. Name of Appointee: _____ 2. Sex _____
3. Social Security #: _____ 4. Citizenship Status: _____
5. Email: _____ *Check box if current mailing address is on file

If address is not on file, please complete # 6

6. Street Address: _____
City: _____ State: _____ Zipcode: _____
7. Department: _____
8. Title: _____
9. Type of request: _____ 10. Faculty/Staff Status: _____

Period of Appointment: Effective date: _____ End date: _____

II. Salary Information

Check box this box if no salary is attached to this request

11. Total actual salary: \$ _____ Beginning date: _____ Ending date: _____

Questions # 12 and 13 apply to Professional Research Staff and Postdoctoral Fellows only

12. Total annual salary for appointment period: \$ _____ Full Time Equivalent (FTE): \$ _____

13. Level of Effort (%) _____

14. Source of Support (ex. General Funds/Grants)	Budget Code	Amount	Dates
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____
_____	_____	\$ _____	_____

III. Benefit Information

15. Eligible for Pension Benefits (*Postdoctoral Fellows only*) _____

16. Eligible for Benefits (Other Faculty Appointments) _____

Dept. Contact: _____ Contact #: _____ Date: _____